TEXAS ASSOCIATION *of* COUNTIES
COUNTY INFORMATION RESOURCES AGENCY

County Website Authorization Form

This form authorizes a county employee to be given a username and password to access the editing tools for the county website. The website (Titanium CMS) allows for restricted access for editing the county website. Please indicate which webpages this user should have access to edit. For website security, please notify TAC CIRA upon departure of a website editor.

Contact Information:

County:
_____

Employee Name:
_____

Employee Title or Position:
_____

Requested Username: *(Username must include the county name or reference the county. Ex: "jones-clerk" or "bee-jane.)*
_____

Email Address:
_____

Phone Number:
_____

Website Access:

Please list the webpage(s) the user should have access to edit:
_____
_____

⚪ **Standard Template**   ⚪ **Custom Template**

If the user should have access to the full site, please check the box below.

Full website access ⚪ **YES** (Full website access allows the website editor to edit all webpages on the county website.)

Restrict ability to delete webpages ⚪ **YES**

Approval:

Department Head/Elected Official:
_____

Signature:
_____

Date:
_____/_____/_____

Special Requests/Notes:
_____
_____

Please send the completed form to support@county.org or fax (512) 479-1807.
Please allow up to 3 business days for TAC CIRA to process your request.